**Riverdale Recreation Association**

**PO BOX 7176 / Hampton / VA / 23666 Physical Address: 810 Charlton Dr.**

**(757) 838- 8303 Information: riverdale23666.weebly.com**

1) Sponsor must be at least 21 years of age and always be present.

2) Reservations are not confirmed until the minimum of the $100 deposit is received.

3) Payment must be paid in **full one day prior** to event. **$25.00 Late fee**

4) Cancellations made less than (1) week before the event shall forfeit the $100 deposit.

5) Full refund for Inclement Weather as determined by party coordinator or manager.

6) Groups are responsible for clean-up of the pool area.

7) Evening parties leave the fenced area by 11:00pm.

8) No one may enter the pool without a lifeguard on duty.

9) The RRA is not responsible for lost, stolen, or forgotten personal property.

10) Alcoholic beverages may not be present during regular pool hours.

11) Sponsor must assist in the enforcement of pool regulations and group behavior.

12) Lifeguards have the right to prohibit an activity they deem unsafe.

**I have read the facility use terms and conditions and understand that any violation may result in the cancellation before or early dismissal on the day of the event and may include forfeiture of any payments made.**

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\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Witness Signature Date \_\_\_\_\_\_\_\_\_\_\_

**RENTER INFORMATION**

Member \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Confirmed by \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Alternate Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**During Pool Hours (No more than 25 People) ………………………………………………. $125/hour**

Date \_\_\_\_\_\_\_\_\_\_\_\_\_ Number attending (Not to exceed 25) \_\_\_\_\_\_\_\_\_\_\_\_\_

Start Time \_\_\_\_\_\_\_\_\_\_\_\_\_ End Time \_\_\_\_\_\_\_\_\_\_ (Not to exceed 3 hours)

Special notes \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**After Pool Hours (No more than 50 people) ………………………………………………… $300/hour**

Date \_\_\_\_\_\_\_\_\_\_\_\_\_ Number attending (Not to exceed 50) \_\_\_\_\_\_\_\_\_\_\_\_\_

Start Time \_\_\_\_\_\_\_\_\_\_\_\_\_ End Time \_\_\_\_\_\_\_\_\_\_ (Not to exceed 3 hours)

Special notes \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Deposit Received: $ \_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_ New Bal: $ \_\_\_\_\_\_\_\_\_\_

Payment Received: $ \_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_ New Bal: $ \_\_\_\_\_\_\_\_\_\_

Payment Received: $ \_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_ New Bal: $ \_\_\_\_\_\_\_\_\_\_

Late Fee $25.00 (If not paid in full the day before the event)

Paid in full (Staff Initials) \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dates are not saved until the minimum of the $100 deposit is received by the RRA.